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**From:** LaPoma, Jennifer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CBC6070A1891487D8F80A229B98AFFB2-LAPOMA, JENNIFER]  
**Sent:** 1/3/2018 2:46:27 PM  
**To:** Franklin, Elizabeth A CIV USARMY CENWK (US) [Elizabeth.A.Franklin@usace.army.mil]  
**Subject:** RE: Transition meeting - CDM contract

Thanks Beth. I spoke with Diane and the 17th or 25th work well for us. We would like to have the meeting in our Edison office.

I would like to have this meeting sooner rather than later to get Diane up to speed. So, I would like to push for the 17th on our call today.

-----Original Message-----

From: Franklin, Elizabeth A CIV USARMY CENWK (US) [mailto:Elizabeth.A.Franklin@usace.army.mil]  
Sent: Tuesday, January 02, 2018 4:28 PM  
To: LaPoma, Jennifer <LaPoma.Jennifer@epa.gov>  
Subject: Transition meeting - CDM contract

Happy new year :) Hope you had a nice holiday and didn't freeze! It's been just cold beyond belief here but looking at getting above zero just a little - sheesh!

Just to recap on dates -- 17 Jan (Wednesday) was the best day for that week. I have a couple medical appointments; one I'll change and then one I'd like to keep so working around those.

Week of 22 Jan is a bit more open - just one time I'd like to avoid  
23 Jan - morning (10-11 eastern); so an afternoon meeting would be ok.  
24/25 Jan - wide open (25th have a call at 3pm eastern but figure we could avoid that and I can catch up later if needed).

I would like to have a separate chat with just Diane so you and I can talk about the contract. I do need to start a contract modification this spring - ugg. We don't have IR or CSTAG task. Dave is using RI task for the IR and they have submitted WVN for some of this work. He's using technical communication for the CSTAG (I can argue it is a very technical communication) :) So we are ok w/ funds and such but probably need to organize things a bit. Think we might have a better idea how this will proceed than we did 4 or 5 months ago.

We'll want to definitize the outstanding WVNs, add more time to the contract (recall it expires in December 2018) and more formally add effort for IR and CSTAG follow on (maybe PRAP and ROD for IR?). I'd like to talk about before we would discuss with CDM.

We could do before or after we meet with CDM; whichever you think is best.

Chat tomorrow :) beth